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Fundraising Internship Opportunity

- Jobs / Partnerships - Internship Offers -



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Objectif Sciences International, ONG d'éducation aux sciences ayant le statut consultatif auprès de l'ONU (ECOSOC), recrute dans le cadre d'un stage de mobilité internationale (rémunéré), un(e) stagiaire H/F en Levées de Fonds. Stage compatible avec les différents dispositifs de l'ORP en Suisse.

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Objectif Sciences International

Our NGO organizes scientific education and research programs which aim to find solutions for sustainable development issues (water, food, energy, biodiversity, climate...). It brings together volunteers of all ages who come to learn and apply scientific techniques within our participatory action research projects. These activities for learning about research through doing scientific research take the form of educational school trips or camps for children and teenagers, or citizen science trips for adults, students, businesses or public organizations.

Our NGO encloses several programs of different scientific topics (biodiversity, robotics, geology, astronomy), but also, for example, a program for including girls and women in the practice of sciences or a program of social diversity in sciences.

Internship description

Under the supervision of the Fundraising Manager, you will be involved in the NGO's fundraising activities. The exact details of the internship will be decided with the program manager, taking into account the candidate's specific skills, their professional aims and the needs of the program.

Your tasks

Depending on the project, the tasks may include:

- Analysis of current fundraising practices within the NGO

- Monitoring calls for projects
- Development of a fundraising strategy
- Production of communication tools for sponsors
- Drafting of applications for public funding
- Drafting of private grant applications
- Follow-up of grant applications
- Writing end-of-project reports for grants already received.

Your Profile

- A Student or a graduate, with Bachelor's degree or above, with training in fields of fundraising, NGO administration, international relations...
- Ability to adapt and mobility
- Previous experience of team working, autonomy
- Fluency in English and French compulsory. Knowledge of other languages would be valuable.
- Open minded, interested in science education

Conditions

The detail of conditions will depend on the candidate's profile and on the aim off the internship which will be discussed together.

Students: this internship has to take place within the Erasmus+ program which promotes international mobility within Europe. Get information on your eligibility from the international department at your University or your higher education school.

Job seekers : this internship has to take place within the international mobility program of your employment agency. Get information on your eligibility at its international service.

Full-time job based in France (Paris) or Switzerland (Geneva) depending on your country of origin.

Possible missions in France, Switzerland, and potentially in other countries.

Internship length and dates: dates to be decided together for an internship that would last between 3 and 12 months, depending on your situation.

Remuneration conditions: an internship allowance given by the European Union (+/- 600 euros) plus the possibility of an additional allowance paid by the NGO for field missions. During missions, the NGO will take care of travel, food and accommodation expenses.

Applying

OSI is currently offering several internship opportunities corresponding to different programs in the NGO: we would be grateful if you would only apply to the program which best suits your profile (in the event that your profile might be better suited for another program, we will transfer it internally). Multiple applications will not be considered.

To apply, please follow this process:

- **Step 1 :** check your eligibility for an international mobility program within your University, higher education School or employment agency. Your eligibility should be specified in your application along with any potential constraints, such as internship length.
- **Step 2 :** create your user account on this present web site of the NGO :

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<http://www.osi-ngo.org/spip.php?page=inscription> [http://www.osi-ngo.org/spip.php?page=inscription]

- **Step 3 :** deposit your proposal to [this form](#)